JOB POSTING

Full-time Arena Operator

Bill Bolton Arena is a city-owned, community board-operated hockey arena in downtown Toronto. The arena runs and operates its own programming which serves over 3000 people per year.

Bill Bolton Arena is seeking one (1) individual to fulfill a full-time Operator position beginning in September 2024.

We are willing to train the right applicant in ice resurfacing and skate sharpening if they bring other attributes to the table. You should have strong interpersonal skills as you will have constant interaction with the public and our large contingent of part-time staff.

Application Deadline: August 1st, 2024. Start Date: September 3rd, 2024

KEY RESPONSIBILITIES

- Building/equipment maintenance (including cleaning, painting, basic repairs, snack bar equipment maintenance/cleaning)
- Operating the ice resurfacer, perform regular ice maintenance (edging, scraping, hose floods, painting lines and logos), performing maintenance on the machine (blade changes, auger greasing, monitor and top up fluids)
- Monitor the refrigeration equipment.
- Operating Skate Sharpening machine, changing stones and filters, cleaning machine daily.
- Operating the Pro Shop. Selling sticks and equipment. Daily cash out. Operating register and debit/credit machine.
- Program customer assistance. Explaining and selling programs to customers. Processing registrations.
- Supervising part-time maintenance staff. Ensuring their duties are completed on time in a satisfactory manner.
- Complete other duties as required.

QUALIFICATIONS, KNOWLEDGE and SKILLS

- Secondary School Diploma
- Strong interpersonal skills.
- Experience working in a retail environment.
- Ability to perform a physically active position including heavy lifting and long days on your feet.
- Evening and weekend shifts are a requirement of the position.
- Must hold or be willing to obtain the “Certified Ice Technician” from ORFA
- Must hold or be willing to obtain Standard First Aid and CPR/AED certificates.
- Experience sharpening all types of ice skates an asset.
- Experience operating an ice resurfacer and performing regular ice maintenance an asset.
- Valid Driver’s License is an asset
- Some University/College an asset.

COMPENSATION

- Starts at $33.65/hour. 40 hours a week.
- Comprehensive benefit package, OMERS pension package.

To apply, please send a resume and cover letter to Mario Carpino. mario@billboltonarena.ca

www.billboltonarena.ca